

Document Certification

Document processing time is usually 2 weeks and documents submitted to this office for certification must fully comply with the following requirements; otherwise, the documents will be returned unprocessed.

1. Signatures on all documents must be notarized by the U.S. Chamber of Commerce and Department of State.
2. Signatures on all letters of power of attorney must be notarized by the U.S. Department of State in Washington D.C.
3. A photocopy of original document(s) should also be included.
4. Legalization fees are based on the following categories:

Face Value of Document(s)	Fee per Copy
Below \$8,250.00	\$150
\$8,251.00 - \$16,500.00	\$300
\$16,501.00 - \$82,500.00	\$625
Over \$82,501.00	\$1,250

Certification of documents with government agencies' seal, IRS and/or SSA official documents, court documents, ... (excluding company related documents)	\$38.00
Company's statute, balance sheets, certificate of stocks, ...	\$75.00
Export/Product documents without face value such as FDA approvals, Product Standard documents, ...	\$1,250.00
Export/Product documents with face value such as FDA approvals, Product Standard documents, ...	\$500.00

5. All documents pertaining to food items and pharmaceutical and chemical products require FDA approval.
6. Enclose a money order payable to **Embassy of Pakistan** including appropriate certification fee and return postage fee of \$40.00 (by FedEx)